

Survey Help

Adobe Reader must be installed on your computer to submit a survey in PDF format.

To complete a survey in PDF format:

1. Click on the '*Complete Survey*' hyperlink. A PDF form should open.
2. Fill out the form fields (check boxes, text boxes & number boxes).
3. Click '*Submit by Email*' button on the bottom of the PDF to email PDF. Your email program should open. Put '*Completed Survey*' in subject line and send email.

OR

Save PDF form and click '*Submit Survey*' on the Go Green 4 Change Get Involved webpage

- Your email program should open. Attach your PDF file to the email. Put *Completed Survey* in the subject line and send email.

To submit a survey in Microsoft Word format:

1. Download the entry form in either Microsoft Word or PDF format.
2. Fill out survey form and save.
 - If using Microsoft Word, delete check boxes and add 'X' or '✓' in place of the check boxes and save

OR

- Print the document, fill it out and scan a copy to your computer.
3. To submit entry click '*Submit Survey*' hyperlink. Your email program should open. Attach survey form to the email. Put *Completed Survey* in subject line and send email.