



CONSTANCE LAKE FIRST NATION  
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**JOB POSTING**  
**Drug & Alcohol Worker**

**OVERVIEW:** Under the direction of the NNADAP Worker, the Drug & Alcohol Worker will assist in a drug & alcohol prevention program that will enhance the health and well-being of First Nation members residing in the community of Constance Lake. This position is until March 31 2018, and may be open to renewal pending funding.

**PREFERRED QUALIFICATIONS:**

- Drug & Alcohol Diploma would be an asset
- Grade 12 Education
- Must pass a Criminal Record Check
- Excellent interpersonal and communication skills when dealing with clients in a clinical setting.
- Must have a valid G License and have own transportation
- Excellent computer skills
- Cree and Ojibway Language is an asset
- Drug test will be required for the successful candidate

**DUTIES AND RESPONSIBILITIES:**

- Education Prevention – Plan and implement regular educational programs to the elementary and secondary levels on prevention of drug use/misuse.
- Plan and implement community /individual sessions regarding drug, alcohol & solvent abuse prevention directed to the following categories: Community; Youth; Women; Men and other related prevention or support group sessions
- Assist the NNADAP Worker in planning and developing preventative programs
- Organize and maintain a filing system
- Maintain proper records of daily activities and up-to-date information on resources including and not limited to educational material, studies/needs assessment on substance abuse to identify programs needed in the community.
- Ability to work with confidential and sensitive information
- Ability to work within a team environment

Please submit your resume, cover letter and 3 references either by mail, fax, in-person at the Band Office or by email to:

**Samantha John-George**  
**Employment Coordinator**  
**Constance Lake First Nation**  
**P.O.Box 4000**  
**Constance Lake, Ontario P0L-1B0**  
**Fax: 705-463-2222**  
**Email: [Samantha.john-george@clfn.on.ca](mailto:Samantha.john-george@clfn.on.ca)**

**DEADLINE FOR APPLICATIONS: Friday November 24, 2017**

While we appreciate all applicants, only those selected for an interview will be contacted. May be extended until a successful candidate is chosen.