

**INTERNAL/EXTERNAL POSTING  
EMPLOYMENT OPPORTUNITY**

**Position:** MLC Tutor

**Background:**

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

The Matawa Education Department supports quality, accessible, community-based educational services for eight Matawa First Nation communities: Aroland, Eabametoong, Ginoogaming, Long Lake #58, Marten Falls, Neskantaga, Nibinamik, and Webequie First Nations. In addition to providing advisory services to Education Authorities and Matawa First Nation leadership, the Education Department administers post-secondary support services for 5 Matawa First Nations; operates the Matawa Learning Centre (MLC), a private secondary school located in Thunder Bay; and coordinates the Student Nutrition Program for 8 schools/sites.

The MLC located in Thunder Bay, Ontario, provides a unique learning environment to support students as they move toward the successful completion of their secondary education and continue on their pathways to work, training or post-secondary education programs.

Matawa is inviting applications for the position of MLC Tutor with the Matawa Education Department.

**Position Summary:**

The Matawa Learning Centre (MLC) Tutor supports Matawa students in completing academic tasks and assignments during after-hours and weekends. The Tutor provides



additional instruction and student support in a variety of subject areas, and assists the MLC teaching staff with the on-going assessment and evaluation of students. The Tutor is a member in good standing with the Ontario College of Teachers with qualifications in English, Mathematics, and/or Science at the Intermediate/Senior level, and has expertise or experience in alternative education, Aboriginal education and/or Cooperative Education. As a member of the MLC team, the Tutor supports students as they move toward the successful completion of their secondary education and continue on their pathways to work, training or post-secondary education programs.

The position is based in Thunder Bay, with some travel that may be required to Matawa First Nation communities. The successful applicants will be required to submit a current Criminal Record Check, including vulnerable sector, and current “negative” result TB skin test. This is a contract position to June 29, 2018, with possibility of extension, pending funding and a successful performance review.

#### **Preferred Qualifications/Requirements:**

- Current *Certificate of Qualification and Registration* with the Ontario College of Teachers
- A minimum of 3 years successful teaching experience
- Experience as a secondary school teacher in English, Mathematics, and/or Science
- Experience teaching in a First Nation school and/or teaching First Nation students
- An ability to explain difficult concepts in a way that students will understand
- Knowledge and experience in developing courses and curriculum, and in utilizing ILC course materials
- Knowledge of First Nation education
- Knowledge of First Nation cultures and life styles
- Knowledge and experience with computer systems (Apple preferred)

In addition, the ideal candidate will have excellent written and oral communication, interpersonal, leadership, time management, stress management, and critical thinking skills. Fluency in Ojibway or Oji-Cree is considered an asset.



For additional information, including specific qualifications for the position, please view the Job Description at the Matawa website: [www.matawa.on.ca](http://www.matawa.on.ca).

**Salary:** We offer competitive salary commensurate with education and work experience.

Please submit a cover letter with resume and three employment references to:

Matawa First Nations Management  
ATTN: Sharon Nate  
RE: MATAWA LEARNING CENTRE TUTOR COMPETITION  
Suite 500, 28 Cumberland Street N.  
Thunder Bay, Ontario P7A 4K9

Fax: (807) 768-3301

Email: [education@matawa.on.ca](mailto:education@matawa.on.ca)

**Closing Date:** Open until filled

*Thank you for your interest in working with the Matawa Learning Centre, however only successful applicants will be contacted.*

