

INTERNAL POSTING EMPLOYMENT OPPORTUNITY

Position: Student Support Worker

Background:

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

The Matawa Education Department supports quality, accessible, community-based educational services for eight Matawa First Nation communities: Aroland, Eabametoong, Ginoogaming, Long Lake #58, Marten Falls, Neskantaga, Nibinamik, and Webequie First Nations. In addition to providing advisory services to Education Authorities and Matawa First Nation leadership, the Education Department administers post-secondary support services for 5 Matawa First Nations; operates the Matawa Learning Centre (MLC), a private secondary school located in Thunder Bay; and coordinates the Student Nutrition Program for 8 schools/sites.

The MLC located in Thunder Bay, Ontario, provides a unique learning environment to support students as they move toward the successful completion of their secondary education and continue on their pathways to work, training or post-secondary education programs.

Matawa is inviting applications for a Student Support Worker (SSW) with the Matawa Education Department.

Position Summary:

As a member of the MLC team, the SSW supports the academic, physical, emotional, mental, and spiritual well-being of students as they move toward the successful completion of their secondary education and continue on their pathways to work, training or post-secondary education programs. The SSW is responsible for liaising with Matawa communities' Education Counsellors and Education Authorities, and with school boards, police services, community groups, organizations, and volunteer opportunities. The SSW also supports students with various appointments and transportation to appointments and activities. The SSW will interact with the students' parents/caregivers, boarding home parents, Education Authorities, Education Counsellors, Matawa community representatives and other parties in ensuring students are safe



and their needs are met.

The position is based in Thunder Bay, with some travel that may be required to Matawa First Nation communities. The successful applicants must have a valid Ontario's driver's license, and will be required to submit a current Criminal Record Check, including vulnerable sector, and current "negative" result TB skin test. This is a contract position to June 28, 2019, with possibility of extension, pending funding and a successful performance review.

Preferred Qualifications/Requirements:

- Demonstrated initiative in meeting the needs of students outside the school environment
- Knowledge of First Nation education
- Knowledge of First Nation cultures and life styles
- Knowledge of legislation, regulations, policies and procedures for program development and implementation
- Knowledge of legislation, regulations, policies and procedures for involving youth in community programs
- Knowledge of office administration and procedures

In addition, the ideal candidate will have excellent written and oral communication, interpersonal, negotiation, mediation, time management, stress management, and critical thinking skills. Fluency in Ojibway or Oji-Cree is considered an asset.

For additional information, including specific qualifications for the position, please view the Job Description at the Matawa website: www.matawa.on.ca.

Salary: We offer competitive salary commensurate with education and work experience.

Please submit a cover letter with resume and three employment references to:

Matawa First Nations Management

RE: MATAWA LEARNING CENTRE MECC STUDENT SUPPORT WORKER COMPETITION

200 N. Lillie St

Thunder Bay, Ontario P7C 5Y2

Fax: (807) 768-3301

Email: education@matawa.on.ca





Closing Date: February 18, 2019

Thank you for your interest in working with the Matawa Learning Centre, however only successful applicants will be contacted.

