

MATAWA FIRST NATIONS MANAGEMENT



Matawa
EDUCATION & CARE CENTRE

Job Description

Safe Sobering Site Youth Residential Worker

PURPOSE OF THE POSITION

Reporting to the Matawa Education and Care Centre (MECC) Education Manager, the Principal and Vice Principal, the Safe Sobering Site Youth Residential Worker shall work collaboratively and professionally with the Safe Sobering Site team members to ensure students receive the proper support and supervision they need. The Youth Residential Worker will ensure care plans are followed, will supervise students at the site while they detoxify, and will provide support to students in their after-care plans.

SCOPE

The MECC Safe Sobering Space will be available for all Matawa students, aged 13-22 years, that need safe and supervised detoxification and stabilization support. MECC will be working under the direction of health care providers and in co-operation and consultation with other Safe Sobering sites that are offered to students in high school.

As a member of the residential care team the Youth Residential Worker is responsible for helping to provide a safe environment for all Matawa students admitting into the facility. You will be directly responsible for the care and well-being of the students who are in some state of intoxication through all stages of the recovery process. The position will be required to deal with persistent substance abuse situations, addictions, mental health issues and must approach all matters in a professional and non-judgmental manner.

RESPONSIBILITIES

Main Activities:

- Provide support and high quality of direct care to young people who reside in Residential Care, ensuring their needs are met;
- Maintain a culturally safe environment for students who require care while detoxifying;
- Ensure compliance with facility and organizational policies, procedures and regulations;
- Participate in the implementation of a care plan for each student admitted to the site;
- Identify potential crises and take the steps to intervene effectively to prevent and/or diffuse these situations;
- Maintain a comprehensive understanding of crisis management and the impact of trauma on mental health and addiction issues;
- Act as a positive role model for youth and demonstrate positive attributes that allow young people to feel safe which reduces their vulnerability, builds resilience and encourages aspirations for their future;
- Report information in a timely fashion relevant to the formal assessment of each youth, including observations and student behaviours;

- Ongoing communication with the MECC staff and staff of Safe Sobering Site to determine the student needs and any information that they may be aware of;
- Work directly with the Health Service Provider, Medical Team and Mental Health Team to ensure all treatment plans are followed;
- Maintain communication processes with the staff in all areas of after-care (return to boarding home/school, communication to Parents, to Boarding Home Parents/School Staff, etc.);
- Attend all training identified by the Safe Sobering Site Coordinator in areas that would be relevant to their position;
- Other duties as required.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge

The incumbent must have proficient knowledge in the following areas:

- Bachelor's degree or college diploma in one of the following areas: Community Services (Social Worker, Social Service Worker, Child & Youth Care, Native Child and Family Services, Health Services);
- Minimum three years' related work experience working with youth or students;
- Understanding of addictions, substance abuse and mental health issues amongst youth;
- Knowledge and understanding of First Nation and Ontario education systems;
- Demonstrated ability to work effectively with school staff, parents, administration, government and First Nation organizations;
- Knowledge of local programs and services for youth;
- Ability to maintain a high level of confidentiality;
- Knowledge of Ojibway is an asset.

Skills

The incumbent must demonstrate the following skills:

- Experience working with First Nations students or youth who are intoxicated and in crisis;
- Excellent oral and written communication skills;
- Demonstrated interpersonal and leadership skills;
- Experience with administration including record keeping, budgeting and reporting.

Personal Attributes

The incumbent must maintain strict confidentiality in performing the duties. The incumbent must also demonstrate the following personal attributes:

- Must be able to perform work duties with minimal supervision;
- Valid Ontario driver's license;
- Must provide a current Criminal Record Check with vulnerable records check and tuberculosis skin test.

WORKING CONDITIONS

Physical Demands

They may have to lift, carry and manage equipment and supplies. They may have to work odd or long hours at a time to complete special requests or projects. The Youth Residential Worker may have to spend long hours sitting and using office equipment, computers and attending meetings.

Environmental Conditions

The Matawa Building may be a busy facility. The Youth Residential Worker may have to manage a number of projects at one time, and may be interrupted frequently. The Youth Residential Worker may find the environment to be busy, noisy and will need excellent organizational and time and stress management skills to complete the required tasks.

Sensory Demands

Sensory demands can include reading and use of the computer, which may cause eyestrain and occasional headaches.

Mental Demands

The Youth Residential Worker will have to manage a number of requests and projects at one time. They must be aware of Tribal Council business in the communities and any and all relevant legislation, policies and procedures. They may have to complete a number of tasks and responsibilities at one time, and must be prepared to deal with emergencies and stressful situations at any time.

CERTIFICATION

<p>_____ Employee Signature</p> <p>_____ Printed Name Date</p> <p>I certify that I have read and understand the responsibilities assigned to this position.</p>	<p>_____ Supervisor's Title</p> <p>_____ Supervisor's Signature Date</p> <p>I certify that this job description is an accurate description of the responsibilities assigned to the position.</p>
<p>_____ Chief Executive Officer's Signature Date</p> <p>I approve the delegation of responsibilities outlined herein within the context of the attached organizational structure.</p>	

The above statements are intended to describe the general nature and level of work being performed by the incumbent(s) of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.