

INTERNAL/EXTERNAL POSTING EMPLOYMENT OPPORTUNITY

Position: Special Education Coordinator – Matawa Education and Care Centre

Background:

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine-member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

The Matawa Education Department supports quality, accessible, community-based educational services for the eight Matawa First Nations Communities of Aroland, Eabametoong, Nibinamik, Ginoogaming, Neskantaga, Marten Falls and Webequie First Nations. In addition to providing advisory services to Education Authorities and Matawa First Nation leadership, the Education Department administers post-secondary support services for five Matawa First Nations; operates the Matawa Education and Care Centre, a private secondary school located in the Thunder Bay; and coordinates the Student Nutrition Program for six communities. The MECC Safe Sobering Site however, will accept youth from all Matawa communities.

At this time, Matawa First Nations Management invites applications from qualified applicants for the position of **Special Education Coordinator** at the Matawa Education and Care Centre (MECC). The MECC is located in Thunder Bay, Ontario and provides a unique learning environment to support students as they move toward the successful completion of their secondary education and continue on their pathways to work, training or post- secondary education programs.



Position Summary:

The MECC Special Education Coordinator shall develop and implement a strategic plan that will facilitate the provision of special education services to students and students at-risk, which is specified by best practice protocols and guidelines. This may include working with parents, Boarding Parents, Student Boarding Home Counsellors, and other service provider agencies.

The MECC Special Education Coordinator provide administrative support and technical assistance to school administration, mental health workers, and teachers in the areas of curriculum development, instructional techniques, behaviour management, and effective educational practices.

Requirements:

- Current *Certificate of Qualification and Registration* with the Ontario College of Teachers, with specialist qualifications in Special Education;
- Minimum of 5 years successful teaching experience;
- Experience with, and understanding of, special education programs and models to support student success and academic needs;
- Understanding of First Nation and Ontario education systems;
- Understanding of issues faced by First Nation youth;
- Experience in strategic planning and development in special education programming for First Nation students;
- First Nation Cultures and life styles;
- Knowledge and experience with computer systems (Apple preferred); and
- Fluency in Ojibway or Oji-Cree is considered an asset.

Applicants will also have excellent oral and written communication skills; interpersonal and leadership skills; stress management skills; demonstrated ability to work effectively with Teachers, Principals, students, Administration, government and First Nations; and hold a valid driver's license or the ability to obtain.



This position is based in Thunder Bay, Ontario and is a contract position to June 26, 2020 with the possibility of extension pending funding and a successful performance review.

For additional information, including specific qualifications for the position, please view the Job Description at the Matawa website:

www.matawa.on.ca.

Please send your cover letter and resume with three employment references to:

Matawa First Nations Management
Attn: Sharon Nate, Education Manager
200 N Lillie St.
Thunder Bay, ON P7C 5Y2
RE: Special Education Coordinator
Fax: (807) 768-3301
Email: education@matawa.on.ca

We offer competitive salary commensurate with education and work experience.

We thank all applicants for their interest in working with Matawa First Nations, however only those selected for an interview will be contacted.

Application Deadline: September 23, 2019

