

## INTERNAL/EXTERNAL POSTING EMPLOYMENT OPPORTUNITY

### Position: Social Services Framework Intake/Admin Support Worker

#### Background:

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

Matawa First Nations Chiefs called for the development of community-based, culturally appropriate and responsive care models for children with a focus on prevention and family reunification.

Matawa is inviting applications for the position of Intake / Admin Support Worker with the Matawa First Nations Management.

For additional information, including specific qualifications and experience for the position, please view the Job Description at the Matawa website: [www.matawa.on.ca](http://www.matawa.on.ca)

#### Please send your cover letter and resume with three employment references to:

Matawa First Nations Management  
Attn: Social Services Framework Coordinator  
[careers@matawa.on.ca](mailto:careers@matawa.on.ca)  
233 Court Street South, 2nd Floor  
Thunder Bay, ON P7B 2X9  
RE: Application  
Fax: (807) 344-2977

#### Application Deadline: Until Filled

We thank all applicants for their interest in working with Matawa First Nations, however only those selected for an interview will be contacted.

