



CONSTANCE LAKE FIRST NATION

P.O Box 4000

CONSTANCE LAKE, Ontario - P0L 1B0

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General e-mail: clbo@clfn.on.ca

Website: www.clfn.on.ca

JOB POSTING

Family Reunification Band Representative

OVERVIEW:

Under the Direct Supervision of the Community Band Representative in Constance Lake First Nation. Worker will consult and collaborate with local CFS agency and agencies where our members are involved on reunification planning. This position is a full-time term position ending March 31, 2021 with a possible extension pending funding availability.

PREFERRED QUALIFICATIONS:

- Minimum 3 years of working in Child Welfare Field.
- Knowledge of Child Welfare Proceedings and Processes with respect to CFS Agencies.
- Strong Knowledge of the Child and Family Services Act (CFSA)
- Experience in working with and in First Nation Communities.
- Strong problem-solving skills.
- Understand the importance of Confidentiality.
- Ability to communicate effectively, both orally and writing.
- Demonstrate ability to work independently and with minimal supervision.
- Proficient in using Microsoft Office.
- Possess Valid “G” License, access to vehicle an asset
- Will be subject to undergo a Drug and/or Alcohol test prior to being hired and pass the test

DUTIES AND RESPONSIBILITIES:

- Ensure Confidentiality to its fullest
- Advocate for children and their families to receive the best support to meet their goals and meet the requirements which have addressed their issues and needs.
- Support children and families during CFS Agency involvements and attend meetings with families within the community.
- Evaluate Family Plans with children and parents as to ensure the goals remain the same. Revise and amend in conjunction with the CFS agencies as circumstances may have changed.
- Connect families to internal and external resources. Provide support and encourage access to any program which may be beneficial to the family healing process.
- Complete any intake and consent forms with the family.
- Continue to support the families if reunification has not yet been identified.
- Maintain Case Management. Keep up to date notes, documentation, home visits and records.
- Daily and weekly reporting to the Band Representatives on family updates.
- Perform other duties as assigned.

Please contact the Band Office for the full job description.

Please submit your resume, cover letter and 3 references either by mail, fax or in-person at the Band Office or by email to:

Samantha John-George, Employment Coordinator
Constance Lake First Nation
P.O. Box 4000
Constance Lake, ON P0L 1B0
Fax: 705-463-2222
Email: samantha.john-george@clfn.on.ca

DEADLINE FOR APPLICATIONS:

Friday, June 5, 2020 at 4:00 pm

Please note that only candidates selected for an interview shall be contacted.