

## INTERNAL/EXTERNAL RE-POSTED EMPLOYMENT OPPORTUNITY

### Position: MECC IT Technician

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

The Matawa Education Department supports quality, accessible, community-based educational services for eight Matawa First Nations communities: Aroland, Eabametoong, Ginoogaming, Long Lake #58, Marten Falls, Neskantaga, Nibinamik, and Webequie First Nations. In addition to providing advisory services to Education Authorities and Matawa First Nations leadership, the Education Department administers post-secondary support services for 5 Matawa First Nations; operates the Matawa Education and Care Centre (MECC), a private secondary school located in Thunder Bay; and coordinates the Student Nutrition Program for 8 schools/sites.

The MECC provides a unique learning environment to support students as they move toward the successful completion of their secondary education and continue on their pathways to work, training or post-secondary education programs.

Matawa is inviting applications for the position of IT Technician with the Matawa Education and Care Centre.

### Position Summary:

Reporting to the Principal and/or Vice Principal, IT Technician will plan, implement, configure, maintain and manage OnSIS, Power Schools, Windows and Linux based systems. While working with Matawa education department, teachers, education authorities and students, IT Technician will provide ongoing support to end-users and will also maintain the IT helpdesk. IT Technician will ensure technology infrastructure based on Windows and Linux is able to support the growth of the Matawa education department.

This position is based in Thunder Bay. The successful applicant will be required to submit a current Criminal Record Check, including vulnerable sector, and current "negative" result TB skin test.

### Preferred Qualifications/Requirements:

- Completion of a post-secondary program in information technology, or an equivalent combination of education and experience
- A strong understanding of OnSIS and Power Schools applications





- Strong knowledge and understanding of Linux and Windows technologies
- Basic working knowledge of Apple based technologies
- Strong knowledge and understanding of basic security principles on Windows and Linux based platforms
- Strong understanding of TCP/IP network protocols and client and server architecture
- Sound knowledge and understanding of different flavors of Linux e.g. RedHat, CentOS etc.
- Thorough understanding of Apache and Tomcat configuration, support and maintenance
- Understanding of school and community needs which utilize remote satellite internet access
- Knowledge of key application and system software for Windows and Linux platforms
- Experience in installation and configuration of Microsoft and Linux based servers and related applications
- Experience in identifying the key risks and issues and act on remediation
- Experience in assembly and mounting of Server Racks, and creating and testing cabling
- Configuring local area network security, wired and wireless routers and printers;
- Experience with MySQL and website administration
- Working knowledge of helpdesk applications e.g. SpiceWorks
- Knowledge of Ojibway, Oji-Cree and Cree is an asset.
- Valid Ontario Driver's License

This is a contract position to March 31, 2021 with the possibility of extension pending funding for the position and successful evaluation.

Please submit cover letter with resume and three employment references to:

Matawa First Nations Management  
ATTN: Sharon Nate, Education Manager  
RE: IT Technician 200 N. Lillie St Thunder Bay, Ontario P7C 5Y2  
Fax: (807) 768-3301  
Email: [education@matawa.on.ca](mailto:education@matawa.on.ca)

**Closing Date: Until Filled**

Thank you for your interest in working with the Matawa Education and Care Centre, however only successful applicants will be contacted.

