



CONSTANCE LAKE FIRST NATION

P.O Box 4000

CONSTANCE LAKE, Ontario - P0L 1B0

Telephone (705) 463-4511 – Fax (705) 463-2222

General e-mail: clbo@clfn.on.ca

Website: www.clfn.on.ca

JOB POSTING

Two (2) Community Support Band Representatives

Location: Thunder Bay, ON

For Child Welfare

OVERVIEW:

Under the direct supervision of the Lead Band Representative, Constance Lake First Nation requires two (2) Community Band Representative to advocate/represent registered/affiliated with First Nation members that are involved with any/all Child Welfare Agencies throughout Canada. These representatives will be located at the Thunder Bay Office. The position is until March 31, 2021, with possible extension.

PREFERRED QUALIFICATIONS:

- Experience working with First Nation people
- Fully understand Customary Care Agreements
- Social Work Diploma/or related
- Fully understand the Child, Youth and Family Services Act (CYFSA)
- Knowledge of our community and its practices
- Knowledge of the history of Child Welfare as it pertains to Aboriginal communities
- Strong verbal and written skills
- Experience developing detailed plans and critical path timelines as well as managing deadlines and completing priorities
- Must have analytical and problem-solving skills
- Must have a valid Drivers G license
- Must have the ability to develop Court Documentation as required
- Must have the ability to coordinate time management to work with numerous families
- Must have the ability to provide documentation to Chief and Council when requested
- Will be subject to undergo a Drug and/or Alcohol test prior to being hired and pass the test

DUTIES AND RESPONSIBILITIES:

- Provide support services to Constance Lake First Nation members that are involved or may be involved with Child and Family Services
- Provide child welfare advocacy to our membership in Thunder Bay area.
- Establish and develop an active working relationship with all Child and Family Services
- Ensure that Customary Care is practiced with all Band members before court is considered
- Participate in all Service Plans, Plan of Care, or Service development for our Band Members
- Consultation with Agencies for CCAs prior to seeking approval from Leadership
- Present in camera sessions monthly with a report to Chief and Council or when required
- To practice confidentiality to its fullest with our Band Members
- Perform other duties as assigned or as required

Please submit your resume, cover letter and 3 references either by mail, fax or in-person at the Band Office or by email to:

Samantha John-George, Employment Coordinator
Constance Lake First Nation
P.O. Box 4000
Constance Lake, ON P0L 1B0
Fax: 705-463-2222
Email: samantha.john-george@clfn.on.ca

DEADLINE FOR APPLICATIONS: January 22, 2021 at 4:00 pm

Please note that only candidates selected for an interview shall be contacted.