

INTERNAL/EXTERNAL POSTING EMPLOYMENT OPPORTUNITY

Position: Transition Coordinator – Matawa Education and Care Center

Summary:

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

The Matawa Education Department supports quality, accessible, community-based educational services for eight Matawa First Nation communities: Aroland, Eabametoong, Ginoogaming, Long Lake #58, Marten Falls, Neskantaga, Nibinamik, and Webequie First Nations. In addition to providing advisory services to Education Authorities and Matawa First Nation leadership, the Education Department administers post-secondary support services for 5 Matawa First Nations; operates the Matawa Education and Care Centre (MECC), a private secondary school located in Thunder Bay; and coordinates the Student Nutrition Program for 8 schools/sites.

The MECC provides a unique learning environment to support students as they move toward the successful completion of their secondary education and continue on their pathways to work, training or post-secondary education programs.

Matawa is inviting applications for the position of Transitions Coordinator with the Matawa Education Department.

Position Summary:

The Transition Coordinator will work closely with Matawa First Nation's students and Matawa Administrators acting as a liaison between students, their home education authority and their receiving school. The position will conduct and monitor the implementation of transition services on a student's Individual Education Plan and will further provide support and mentorship to students through building professional networks, identifying and coordinating learning opportunities and working with staff to develop strategies to address individual student needs.





The successful candidate will hold, or be eligible to hold, an Ontario Certificate of Qualification and Registration and be a member in good standing with the Ontario College of Teachers. Expertise or experience in alternative education and/or Aboriginal education would be beneficial.

This position is based in Thunder Bay, but the Transition Coordinator may have to travel around Thunder Bay to monitor and support and may have to travel to Matawa First Nations in all weather. The successful applicant will be required to submit a current Criminal Record Check, including vulnerable sector, and current “negative” result TB skin test.

Preferred Qualifications/Requirements:

- A degree in Education, Native Education and/or 5 years’ experience, or equivalent combination of education and experience
- OTC qualifications and successful experience as a school teacher, preferably in a First Nation school
- Knowledge and understanding of First Nation and Ontario education systems
- Experience in school success planning and development of School Success programming
- Knowledge of strategies to support school success in School Success and learning
- Experience and understanding of school success strategies and intervention models to support student success and learning at elementary and secondary levels
- Demonstrated ability to work effectively with school staff, parents, administration, government and First Nation organizations
- Ability to maintain a high level of confidentiality
- Knowledge of Ojibway, Oji-Cree and Cree is an asset





Matawa
EDUCATION & CARE CENTRE



We offer competitive salary commensurate with education and work experience. The successful applicant will be required to submit a current Criminal Record Check and TB skin test. This is a contract position to June 25, 2021 with the possibility of extension pending funding for the position and successful evaluation.

Please submit cover letter with resume and three employment references to:

Matawa First Nations Management
ATTN: Sharon Nate, Executive Director of Education
RE: Transitions Coordinator
200 N. Lillie St
Thunder Bay, Ontario
P7C 5Y2
Fax: (807) 768-3301
Email: education@matawa.on.ca

Closing Date: Until Filled

Thank you for your interest in working with the Matawa Learning Centre, however only successful applicants will be contacted.

