



**AROLAND FIRST NATION
EDUCATION AUTHORITY**
Aroland First Nation
P.O. Box 40, Aroland, ON P0T1B0
Tel (807) 329-5470
Fax (807) 329-5472



EMPLOYMENT OPPORTUNITY PRINCIPAL

SUMMARY

Aroland First Nation is looking for a new principal to join our team and foster a healthy learning environment for our students. Your primary responsibilities will be to supervise our education staff and oversee day-to-day school operations. The Principal reports to the Aroland Education Authority Board of Directors.

The principal is tasked with the overall responsibility for the ongoing development and management of the following areas: Education programs and services, operations and maintenance, administration, finance, human resources, communications, and funding development. Together with the Board of Directors, the Principal is also responsible for the administration and operation of the Aroland Education System which includes the Aroland Elementary School (Johnny Therriault School) and the Aroland Secondary Support Program (high school students attending Geraldton Composite High School). As such, the Principal must maintain effective relationships with the Aroland First Nation Chief and Council as well as the Aroland Education Authority Board of Directors.

THE REQUIREMENTS

The principal at Johnny Therriault School oversees all higher-level operations in a school. They create a safe learning environment and set performance goals both for students and teachers, and oversee the process so that those goals are attained. The principal is also responsible for supervising teachers and education staff and keeping track of student performance. They ensure that school facilities remain safe for students, staff, parents, visitors and community members and plan regular maintenance of school grounds and equipment. The principal is also required to research and acquire new materials and resources to improve the experience of both students and teachers.

This position requires an individual with the following knowledge, skills and personal characteristics:

Essential Qualifications

- Must be bondable
- Knowledge of First Nation education issues, challenges, and delivery models
- Ability to oversee day-to-day school operations
- Proven effectiveness in project management
- Ability to work in a team environment with others
- Ability to work independently and take initiative to meet goals and objectives
- Support a school improvement planning process for students and teachers based on school data, observations and input from all education stakeholders
- Strong communication skills with proficiency in developing written communications
- Ability to develop and maintain effective working relationships with Chief and Council, Board members, school representatives, education partners (Ministry of Education, Superior-Greenstone District School Board, Matawa, Nishnawbe Aski Nation, etc.), staff, parents, and community members

- Ensure the incorporation of local community culture, language and traditions within the education programs
- Manage school logistics and budgets
- Monitor and report on teacher performance
- Research new resources and techniques to improve teaching
- Hire school personnel
- Implement school policies
- Excellent organizational and office management skills
- Computer literacy (Word, PowerPoint, Excel, etc.)
- Dependability and reliability
- Flexibility and adaptability to changing circumstances
- Creativity and innovation
- Valid driver's licence, a satisfactory drivers abstract report and a reliable vehicle

Experience and Education

- Bachelor of Arts/Bachelor of Education Degree (Minimum Requirement)
- Master's Degree in Education would be an asset
- Principals Qualifications – PQP Part 1, PQP Part 2
- Previous experience as a principal or in a similar role
- Ontario College of Teachers Certification
- Minimum of 10 Years of Teaching Experience
- Clear Vulnerable Person Sector Check
- Knowledge of school administrative processes
- First Nations education and administration experience would be an asset
- A combination or relevant experience and education will be considered

Hours of Work

The hours of employment will Monday-Friday from 8:30 am to 4:30 pm. The nature of this position is such that some overtime is required and possibly work on weekends or during the evenings.

Location

The position is based out of Johnny Therriault School located on Aroland First Nation.

Salary

To commensurate with experience and education.

Closing Date

Monday, August 30, 2021 at 4:30 pm.

Preference will be given to members of Aroland First Nation.

Please submit your cover letter and resume to:
Cathy Therriault, Chair Person
Aroland First Nation Education Authority
P.O. Box 40
Aroland, Ontario
P0T-1B0
807-329-5470

kateri.therriault@yahoo.ca

*All applicants are thanked in advance for their interest in this position.
However, only those selected for an interview will be contacted.*