



CONSTANCE LAKE FIRST NATION
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JOB POSTING

Clinical Supervisor Job Posting

OVERVIEW: Under the general Supervision of the Treatment Centre Administrator, the Clinical Supervisor will oversee the nursing and counselling staff and treatment activities in residential Substance Use Disorder Treatment Program with integrated Mental Health Services at the Eagle's Earth Treatment Centre. This is a Full-Time Position.

PREFERRED QUALIFICATIONS:

- Master's Degree in a counseling, psychology or certified social worker with at least 2 years' experience in a chemical dependency treatment program.
- Experience working with treatment planning
- Experience working with providing direct effective treatment to patients
- Ability to work with minimal supervision
- Good oral and written communication skills
- Must have a Valid Driver's License and access to a vehicle
- Will be subject to undergo a Drug and/or Alcohol test prior to being hired and pass the test

DUTIES AND RESPONSIBILITIES:

- The Clinical Supervisor is responsible for leading group supervision and one on one supervision with the members of the clinical team
- Clinical Supervisor will maintain a caseload and work in conjunction with the management team to ensure quality care and best practices.
- Conduct initial assessments of all new patients and identifies factors that may interfere with obtaining the maximum benefit from treatment.
- Perform patient record review to make sure records are compliant
- Develops and maintains a deep working knowledge of program policies and procedures. Monitors and assists clinical staff's knowledge of and compliance with policies and procedures of the agency.
- Oversees the direct service hours of staff and coordinates schedules to include intake assessment, individual counseling, group sessions, and educational programs. Oversees documentation of clinical staff
- Conduct Performance Evaluations to direct staff, address any behavioral and performance concerns as needed
- Support the professional development of staff through routine supervision
- Orient and support new staff in understanding role and responsibilities
- Build and maintain high performance teams
- **Maintain confidentiality at all times**
- Provide coaching, feedback, mentoring and targeted use of supervision as required
- Perform additional responsibilities as required

Please submit your resume, cover letter and 3 references either by mail, fax, in-person at the Band Office or by email to:

Samantha John-George, Employment Coordinator
Constance Lake First Nation
P.O. Box 4000
Constance Lake, Ontario POL-180
Fax: 705-463-2222
Email: samantha.john-george@clfn.on.ca

DEADLINE FOR APPLICATIONS: **Until Position is Filled.**

While we appreciate all applicants, only those selected for an interview will be contacted.
May be extended until a successful candidate is chosen.