



**INTERNAL / EXTERNAL POSTING
EMPLOYMENT OPPORTUNITY
Starting August 2022**

Position: Dietary Aide (Multiple Positions Available Full Time and Part Time)

Matawa First Nations is a progressive Tribal Council of nine Ojibway, Cree and Oji-Cree Northern Ontario First Nations. The Matawa Education Department delivers a variety of education programs and services for Matawa First Nation schools. The Matawa Education and Care Centre has recently completed a Student Accommodation Care Centre that will house up to 100 students from Matawa northern communities while they attend secondary school in Thunder Bay

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

Matawa Education Department and Matawa Student Care Centre invites applications for the position of Dietary Aide within the Matawa Education and Care Centre Kitchen.

Position Summary:

Reporting to the Kitchen Lead Cook and the Matawa Student Care Centre Manager, the Dietary Aide (DA) is responsible for portioning, serving and clean up of meals and snacks within the MECC kitchen. The DA will perform routine kitchen tasks such as prepping food, setting up workstations and ingredients, and serving students.





As a member of the Matawa Care Centre team, the DA supports students living in the Matawa Student Care Centre as well as students attending the Matawa Education and Care Centre with nutritious meals daily. They should know how to use commercial kitchen appliances, serve and handle food safely, and thoroughly clean a kitchen after use. The DA should be quick and diligent and willing to improve on the job. They will be able to follow instructions as well as all health and safety rules in the kitchen. The ideal candidate will also be able to function in a fast-paced, busy environment as a part of a team.

Preferred Qualifications / Requirements:

- Must possess a current Safe Food Handling Certificate or the ability to obtain one;
- Experience in large quantity food preparation, preferably in a health care or long-term care setting is preferred;
- Ability to work independently and with confidentiality;
- Understanding of issues faced by First Nation youth;
- Demonstrated working knowledge of Anishinaabe students and family cultural needs;





We offer competitive salary and benefits commensurate with education and work experience. This position will be based in Thunder Bay at the Matawa Education and Care Centre. This is a contract position Starting August 15 2022 until June 28 2023, with a possibility of extension, pending funding and a successful performance review.

For additional information, including specific qualifications for the position, please visit the Matawa website: www.matawa.on.ca.

Please submit a cover letter with resume and three employment references to:

Vida Baxter, Student Care Centre Manager

Matawa First Nations Management

RE: Dietary Aide

200 Lillie Street North
Thunder Bay, ON P7C 5Y2

Fax: (807) 768-3301
Email: education@matawa.on.ca

We thank all applicants for their interest in working with Matawa First Nations; however, only those selected for an interview will be contacted.

Application Deadline: Until Filled

