



INTERNAL / EXTERNAL POSTING EMPLOYMENT OPPORTUNITY Starting August 2022

Position: General Cook (Multiple Positions Available Full Time and Part Time)

Matawa First Nations is a progressive Tribal Council of nine Ojibway, Cree and Oji-Cree Northern Ontario First Nations. The Matawa Education Department delivers a variety of education programs and services for Matawa First Nation schools. The Matawa Education and Care Centre has recently completed a Student Accommodation Care Centre that will house up to 100 students from Matawa northern communities while they attend secondary school in Thunder Bay

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

Matawa Education Department and Matawa Student Care Centre invites applications for the position of General Cook within the Matawa Education and Care Centre Kitchen.

Position Summary:

Reporting to the Kitchen Lead Cook and the Matawa Student Care Centre Manager, the General Cook (GC) is responsible for the preparation of delicious dishes in the MECC kitchen. The GC will perform routine kitchen tasks such as prepping food, setting up workstations and ingredients, and preparing the meals according to recipes.





As a member of the Matawa Care Centre team, the GC supports students living in the Matawa Student Care Centre as well as students attending the Matawa Education and Care Centre with nutritious meals daily. The GC will ensure they have a consistent focus towards the goals and vision of the MECC kitchen. The GC be quick and diligent and willing to improve on the job. They will be able to follow instructions as well as all health and safety rules in the kitchen. The ideal candidate will also be able to function in a fast-paced, busy environment as a part of a team. The GC will follow the recipes and menu plan set out by the Kitchen Lead Cook and prepare meals as part of a team while practicing high standards of Health and Safety requirements as set out by the Thunder Bay District Health Unit.

Preferred Qualifications / Requirements:

- Grade 12 diploma;
- College diploma in: Culinary Management; or equivalent kitchen work experience; is considered an asset
- Successful restaurant or cooking/prep cooking experience preferred;
- Ability to work independently and with confidentiality;
- Understanding of issues faced by First Nation youth;
- Demonstrated working knowledge of Anishinaabe students and family cultural needs;
- Demonstrated experience in cooking and food prep
- Knowledge of applicable Health and Safety regulations as they apply to a professional kitchen





We offer competitive salary and benefits commensurate with education and work experience. This position will be based in Thunder Bay at the Matawa Education and Care Centre. This is a contract position Starting August 15 2022 until June 28 2023, with a possibility of extension, pending funding and a successful performance review.

For additional information, including specific qualifications for the position, please visit the Matawa website: www.matawa.on.ca.

Please submit a cover letter with resume and three employment references to:

Vida Baxter, Student Care Centre Manager

Matawa First Nations Management

RE: **GENERAL COOK**

200 Lillie Street North
Thunder Bay, ON P7C 5Y2

Fax: (807) 768-3301
Email: education@matawa.on.ca

We thank all applicants for their interest in working with Matawa First Nations; however, only those selected for an interview will be contacted.

Application Deadline: Until Filled

