



**INTERNAL/EXTERNAL POSTING  
EMPLOYMENT OPPORTUNITY**

**Position: Cultural Lead**

Matawa First Nations is a progressive Tribal Council of nine Ojibway and Oji-Cree Northern Ontario First Nations. The Matawa Education Department delivers a variety of education programs and services for Matawa First Nation schools.

Matawa Education Department and Matawa Education and Care Centre invites applications for the position of Cultural Lead with the Matawa Education and Care Centre (MECC). Reporting to the Matawa Education Executive Director, the Principal and the Vice Principal of the Matawa Education and Care Centre (MECC), the Cultural Lead works collaboratively with the Administration and Teachers in community development and capacity building within the MECC. This person ensures significant factors such as effective design, delivery, implementation, evaluation and cultural connectedness are present in specific programming. The Cultural Lead ensures programming is sustainable and effective in recreational activities that building youth engagement. The Cultural Lead coordinates cultural planning and various community resources to enhance daily activities. Cultural programming includes a wide variety of formally organized activities on the land.

**Qualifications / Requirements:**

Knowledge

The incumbent must have proficient knowledge in the following areas:

- Diploma or Degree in a relevant field or equivalent combination of education and experience;
- Knowledge and experience with computer systems (Apple preferred);
- An individual of Anishinaabe ancestry with understanding, practice and sharing of Anishinaabe culture, traditions, ceremonies, history, principles and values is considered an asset;
- Demonstrated knowledge and understanding of, and personal commitment to the Anishinaabe way of life with ongoing involvement with Anishinaabe culture and traditions;
- Demonstrated working knowledge of Anishinaabe educational resources and an understanding of Anishinaabeg students and family cultural needs;





- Ability to work independently and with confidentiality;
- Excellent communication and interpersonal skills;
- Willingness and ability to travel as required, to both road-accessible and fly-in communities;
- Fluency in Ojibway, Cree Oji-Cree or Cree is considered an asset; and
- Experience in First Nation education is considered an asset.

## Skills

The incumbent must demonstrate the following skills:

- Knowledge and experience of Anishinaabe culture and traditions;
- Knowledge of culturally appropriate instructional skills for a variety of audiences;
- Excellent written, verbal, interpersonal, presentation, and analytical skills; and
- Holding a valid Ontario Driver's License.

## Personal Attributes

The incumbent must maintain strict confidentiality in performing the duties of Youth Inquest Assistant. The incumbent must also demonstrate the following personal attributes:

- Excellent interpersonal and communication skills;
- Must provide a current Criminal Record Check and tuberculosis skin test;
- Ability to work effectively with parents, students, co-workers, and administrator; and
- Willingness and ability to travel as required, to both road-accessible and fly-in communities;
- Must be “fully vaccinated” against COVID-19. (In Ontario, a “fully vaccinated individual” is defined as one who has received the required number of doses as outlined by Health Canada and they have received their final dose of the COVID-19 vaccine at least 14 days ago.) Must provide Health Canada's proof of vaccination (vaccine receipt or enhanced vaccine certificate).

The successful applicant will be required to submit a current Criminal Record Check and TB skin test.





Matawa First Nations Management has adopted a COVID-19 Vaccination Policy by which all staff who are eligible must be fully vaccinated. If you have any questions or concerns regarding this, please contact us.

We offer competitive salary and benefits commensurate with education and work experience. This position will be based in Thunder Bay with some travel required to Matawa First Nation communities. This is a contract position to March 31, 2023, with a possibility of extension, pending funding and a successful performance review.

For additional information, including specific qualifications for the position, please visit the Matawa website: [www.matawa.on.ca](http://www.matawa.on.ca).

Please submit a cover letter with resume and three employment references to:

Sharon Nate, Executive Director: Education Department  
Matawa First Nations Management  
RE: CULTURAL LEAD  
200 Lillie Street North  
Thunder Bay, ON P7C 5Y2

Fax: (807) 768-3301  
Email: [education@matawa.on.ca](mailto:education@matawa.on.ca)

We thank all applicants for their interest in working with Matawa First Nations; however, only those selected for an interview will be contacted.

**Application Deadline:** May 18<sup>th</sup>, 2022 @ 4:30 p.m. EST

