

EMPLOYMENT OPPORTUNITY – Internal/External

Position: Project Manager (Four Rivers Group)

Summary:

The Four Rivers Group Project Manager is responsible for supporting all Four Rivers projects and activities as required, and ultimately help Four Rivers achieve overall operational goals. The Project Manager will need to possess a multitude of skills from customer service, and public relations skills to communication and organizational skills as well as skills in the areas of Project Management (Project Scoping, Reporting, etc.), in order to carry out a wide variety of tasks and duties in a highly variable and dynamic work environment.

Matawa First Nations Management (MFNM) is the parent organization to the Four Rivers Group (FRG). Established in 2011, the FRG provides environmental advisory and technical services, centered in supporting self-sufficient and self-reliant communities. FRG employees operate in a team environment, where tasks are shared between team members based on individual team member strength, availability and operational need.

Qualification / Requirements:

Please see the list of knowledge, skills and abilities in the full job description online at <http://www.matawa.on.ca/recruitment/career-opportunities/>.

Salary: To commensurate with education and work experience.

Duration: Full-time

To apply, please submit cover letter with resume and three employment references:

ATT: Human Resources Manager
RE: Project Manager (Four Rivers Group)
Mail: 233 Court Street South, 2nd Floor, Thunder Bay, ON P7B 2X9
Email: careers@matawa.on.ca
Fax: (807) 344-2977

Closing Date: Tuesday October 10, 2023, at 4:30pm EST

While we thank all who apply, only those selected for an interview will be contacted.

Matawa First Nations Management has adopted a COVID-19 Vaccination Policy by which all staff who are eligible must be fully vaccinated. If you have any questions or concerns regarding this, please contact us.

