



GINOOGAMING FIRST NATION

P.O. Box 89
Longlac, Ont. P0T 2A0
Tel: (807) 876-2242
Fax: (807) 876-2495

Job Posting Human Resource Manager

Ginoogaming First Nation is located about 1 kilometer south east of Longlac, Ontario, adjacent to Long Lake. (40 kilometers east of Geraldton, ON).

Ginoogaming First Nation is governed by one (1) Chief and six (6) Councillors and consists of approximately 950 members, 300 on-reserve and the remaining that live across Canada. Ginoogaming First Nation is predominantly Ojibway with some ancestral Cree.

Ginoogaming First Nation falls under the Treaty #9 area, Nishnawbe Aski Nation and is one of the nine First Nations that make up the Matawa Tribal Council located in Thunder Bay.

Job Summary:

Ginoogaming First Nation is currently seeking a professional Human Resources Manager responsible for oversight of the Human Resources function including recruitment and selection, human resources policy and procedures, supporting the set up and implementation of performance management and training and encouraging skill building and teamwork. The Human Resources Manager contributes to the success of the Nation by developing, maintaining, and enhancing positive working relationships with Council, staff, industry partners, government and community.

Qualifications:

- A diploma or certification in human resources or equivalent education is preferred.
- Minimum three (3) years supervisory / management experience.
- Experience working with indigenous people, organizations or communities.
- Knowledge and experience of First Nation culture and history.
- Discretion handling sensitive materials and information
- Strong written and communication skills
- Ability to work collaboratively with all Ginoogaming staff
- Capable of working under pressure and in stressful situations.

Duties:

- Develop and implement human resources strategies and work plans aligned with strategic goals, objectives and priorities.
- In conjunction with Council and the Band Manager, assist with the departments' goals, objectives and sequenced priorities.
- Lead problem solving or corrective actions to consistently advance progress.
- Create and maintain the Human Resource Policy including an annual review of all human resource policies
- Support implementation and compliance with HR Policy through orientation of policy

- expectations to all stakeholders.
- Other duties as may be required by Chief and Council

Please submit your resume to:

Henry Waboose, Band Manager
henry.waboose@ginoogamingfn.ca
FAX: 807-876-2495
PO Box 89, Longlac, ON P0T 2A0

Closing Date: Until Filled

Wage: Commensurate with experience

Only qualified candidates will be contacted for an interview