



Ginoogaming First Nation Job Description

Ginoogaming First Nation

Position Title:

Mental Health and Addictions Navigator

Department:

Health Department

Supervisor:

Health Director

Position Overview:

The Mental Health and Addictions Navigator (MHAV) will work for the membership of Ginoogaming First Nation as we promote healthy living by guiding clients and families through the health care and social services system to understand diagnoses, treatment options, and available resources. Developing and implementing a plan of care designed to meet the individual's mental health / addictions needs while ensuring continuity of care. Facilitating the coordination of care for clients with chronic disease, or complex and multiple needs in the community.

General duties include:

Strategic and Operational Planning

- Assess client's needs and outcomes; identify what can be done to improve their experience and how to reconcile differences between what patients want and what health providers believe is right for them.
- Communicate effectively with clients and their families in meaningful and productive discussion, in a way that maintains dignity, autonomy, and confidentiality.
- Coordinate follow up care for MH&A patients
- Coordinates community resources to ensure timely and appropriate follow up and the efficient utilization of available resources
- To network with all outside organizations available for the benefit of the client;
- Liaises with and makes appropriate patient referrals to community agencies, as needed
- Review and discuss the CARE plan with the patient, family, and mental health and addictions staff to ensure everyone understands and WORKS TOWARD PATIENT'S GOALS
- Remains available to answer any questions or provide new referrals if necessary.
- Support clients by advocating for options and services based on their needs.
- Assist with client engagement in their care plan.
- Ensure clients receive health services, community supports, health, social and recreational services to which they are entitled through advocacy.
- Complete reporting as required.
- All other duties as assigned



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Program and Service Delivery Management

- Protect the confidentiality of all clients, staff, volunteers and information in accordance with policies.
- Maintain, support, and utilize all Risk Management principles and procedures.
- Functions as an integral member of the care team, and foster an interdisciplinary team environment.
- Respond to emergent mental health / addictions patients that present in crisis.
- Participate as a lead member of the care team for MH&A patients and follow through with continuing care.
- Support the client, family and Ginoogaming First Nations mental health and addictions staff with the development of a coordinated care plan through case conferencing and implementation of coordinated care strategies.
- Function as a resource for clients, families, health care providers and other community partners.

Working Relationships

- NNADAP Worker
- Mental Health Workers
- Victim Services Worker
- Cultural Workers
- Health Director
- Managers
- Staff
- Various Health organizations, ie; Hospitals, Treatment Centers, Detox Centers

Performs other duties and responsibilities as necessary in the performance of the position and as assigned by Chief and Council.



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Knowledge, Skills and Abilities:

- Supports the prioritization of quality patient family centered care, and respect for all individuals.
- Adheres to the Code of Conduct, policies, procedures, programs and standards of Ginoogaming First Nation.
- Participates in departmental and community wide training, committee activities, and quality improvement initiatives.
- Maintains current knowledge of the Incident Management System (IMS), Emergency Codes and WHMIS.
- Protects the confidentiality, privacy and security of client and corporate information.
- Maintains current knowledge and skills through continuing education.
- Exercise positive public relation and communication skills.
- Demonstrated knowledge and proficiency in current word processing and other current computer software applications.
- Demonstrated initiative in managing multiple priorities with excellent organizational, interpersonal and time management skills.
- Demonstrated competency in working with all levels of management and staff.
- Consistent regular attendance is mandatory.
- Ability to perform all functions/ duties of the position
- Performs additional duties as assigned by the immediate manager or designate.
- Knowledge and understanding of the Indigenous cultures/languages is an asset.

Experience and Education Requirements:

- Certificate in Patient Navigation an asset
- Regulated Healthcare professional in good standing with a diploma or university degree or in health care and/or social sciences. (Social Services Worker, Social Worker, Registered Practical Nurse, etc.)
- Class 'G' License

Environmental Conditions (*optional*):

- Physical Effort: Minimal physical effort is required with regular walking, bending, lifting.
- Physical Environment: Work is primarily in an office environment which might involve occasional travel.
- Sensory and Mental Attention: The environment often involves interruptions and distractions as well as deadlines.

Other Requirements:

- Professional appearance.
- Follow all GFN Policies and Procedures and display a commitment to the values and culture of the GFN.



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- Ability to successfully and periodically undergo an appropriate criminal records review and police record check is required.
- Performs other duties and responsibilities as necessary in the performance of the position and as assigned by the department manager, Band Manager of Chief and Council.

Employee's Statement

I have been given the opportunity to read and comment on the content of this work description.

Name of Employee

Signature

Date

Supervisor's Statement

This job description accurately describes the responsibilities assigned to this position.

Name of Supervisor

Signature

Date