



JOB OPPORTUNITY

Kiikenomaga Kikenjigewen Employment and Training Services is looking for dynamic, qualified and committed individual for the following position:

Finance Manager

Background:

KKETS provides culturally appropriate opportunities for education, training and employment by providing professional advisory, support services, relevant systems and programs to empower individuals to take initiative for change in their own lives.

Position Summary: Reporting to the Executive Director, The Finance Manager is responsible for maintaining financial, accounting, administrative and personnel services in order to meet accountability and legal requirements and support Kiikenomaga Kikenjigewen Employment & Training Services (KKETS) operations.

Preferred Qualifications and Experience:

The ideal applicant will have:

- Ideal candidate to be a Certified Professional Accountant (CA, CMA, CPA or equivalent) with at least five years experience managing a budget of \$5 to 10 million+
- Experience with computerized accounting system Sage Intacct preferred
- Knowledge of First Nations governments, culture and traditions
- Proven ability to craft various styles of financial statements suitable for audit, program management, senior management, funders and governing bodies
- Experience directing and training accounting and administrative staff
- Excellent oral and written communication skills
- Ability to work with minimal supervision
- Strong leadership skills
- Good problem-solving skills.
- Knowledge of Aboriginal Employment & Training
- Ability to speak and understand Ojibway/Oji-Cree/Cree is an asset

Applicants will also have excellent stress management skills, administration, government and First Nations; and hold a valid driver's license or the ability to obtain. *Matawa First Nations Management has adopted a COVID-19 Vaccination Policy by which all staff who are eligible must be fully vaccinated.*

If you have any questions or concerns regarding this, please contact us.

For additional information, including specific qualifications for the position, please view the Job Description at the Matawa website: www.matawa.on.ca.

Deadline: Deadline Dec 22, 2023

Please submit cover letter with resume and three employer references to:

Kiikenomaga Kikenjigewen Employment and Training Services

Dave Neegan, Executive Director

523 Algoma St. N. Thunder Bay ON P7A 5C2

Or Fax to: (807) 768-4471

Or Email to: kkets-reception@matawa.on.ca

We thank all who are interested, however only those candidates selected for an interview will be notified.