



AROLAND FIRST NATION

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Aroland, Ontario
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EMPLOYMENT OPPORTUNITY **New Relationship Fund – Consultation Coordinator**

Position: Full-Time
Salary: Varies with Education and Experience
Posted: March 18, 2024
Closing: When filled

Position Summary:

The New Relationship Fund (NRF) Consultation Coordinator (CC) reports to the Band Administrator. This is a full-time position.

The CC engages in community consultation and coordinating community consultation in relation primarily to forestry, forestry-related issues and forestry-related development. The CC's main role is to ensure that Aroland members are informed of forestry-related (natural resource-related) projects and that their concerns are heard, understood and recorded. The CC will work with Aroland leadership, community members, consultants, legal counsel, project proponents, and Crown representatives throughout the course of their work.

Duties:

- Hold community meeting to gather input and knowledge from Elders and community members regarding ongoing resource (primarily forest) development in traditional lands.
- Work with community members, trappers, Aroland leadership, band administration, consultants, legal council, project proponents and Crown representatives on natural resource development (primarily forestry).
- Build relationships with new and existing stakeholders who are developing, harvesting or extracting natural resources in traditional lands.
- Build in-house knowledge and expertise (capacity) for forestry consultation coordination.
- Attend relevant forestry and mining conferences and workshops.
- Other related duties as required

Responsibilities:

- Inform and consult community member both on and off reserve.
- Maintain a multi-year consultation plan dealing with forestry development.
- Incrementally acquire skills for meeting facilitation and data collection.
- Prepare all required budgets, proposals, applications and reports related to this position.
- Provide reports and advice to Chief and Council, related to this position, when requested.

- Work with other Aroland staff involved with community engagements and natural resource development.
- Other related responsibilities as required

Requirements:

- Must have a valid Class “G” Driver’s License.
- High School Diploma.
- Knowledge of traditional land use.
- Available to travel for and attend out-of-town training and meetings.

Skills:

- Excellent communication skills are required.
- Ability to work with others.
- Excellent organization skills.
- Basic computer skills, including with MS Office, Zoom and Adobe Professional, are required.
- Knowledge of applicable laws, regulations and licensing requirements is an asset.

Application Process:

If you are interested in this opportunity, please submit your resume in person, by mail, or by email to:

Administration Office
P.O. Box 10
Aroland, ON P0T 1H0
arolandfirstnation@gmail.com

If you have any questions, please do not hesitate to contact Laine Gagnon at 807-329-5970.

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