



## JOB OPPORTUNITY

Kiikenomaga Kikenjigewen Employment and Training Services is looking for dynamic, qualified and committed individual for the following position:

# Employment Community Coordinator (ECC): Aroland and Neskantaga FN

### Background:

KKETS provides culturally appropriate opportunities for education, training and employment by providing professional advisory, support services, relevant systems and programs to empower individuals to take initiative for change in their own lives.

**Position Summary:** The Employment Community Coordinator (ECC) shall assist their community membership with the employment and training strategies as set out by the Indigenous Skills and Employment Training Strategy (ISETS) Program. The Counsellor will implement programming that enhances the community situation pertaining to employment and training, and will liaise on behalf of their community members to the KKETS office regarding assistance provided to their clients as well as the status of clients served.

### Preferred Qualifications and Experience:

The ideal applicant will have:

- Completion of high school and/or some college/CEGEP/vocational or technical training;
- Career counseling, experience in the employment and training field an asset;
- Knowledge of relevant legislation and programming
- Knowledge of KKETS policies and procedures
- Sensitivity to and knowledge of needs of membership and their aspirations;
- Understanding of Human Resources and Skills Development Canada and Employment Insurance
- Computer skills-Microsoft Word, and Excel;

Applicants will also have excellent oral and written communication skills; interpersonal and leadership skills; stress management skills, administration, government and First Nations. *Matawa First Nations Management has adopted a COVID-19 Vaccination Policy by which all staff who are eligible must be fully vaccinated. If you have any questions or concerns regarding this, please contact us.*

For additional information, including specific qualifications for the position, please view the Job Description at the Matawa website: [www.matawa.on.ca](http://www.matawa.on.ca).

Deadline: Until Filled

Location: Aroland FN and Neskantaga FN

**Please submit cover letter with resume and three employer references to: Kiikenomaga Kikenjigewen Employment and Training Services**

Roxann Shapwaykeesic, ISETS Manager

RE: ECC JOB POSTING COMPETITION (your community)

523 Algoma St N, Thunder Bay, ON P7A 5C2

Or Fax to: (807) 768-4471

Or Email to: [kkets-reception@matawa.on.ca](mailto:kkets-reception@matawa.on.ca)

We thank all who are interested, however only those candidates selected for an interview will be notified.