

## EMPLOYMENT OPPORTUNITY

### Position: Regional Victim Services Coordinator

**Summary:** Under the direction and supervision of Matawa Health & Social Meno Biimadeswin Director, the Regional Victim Services Coordinator (RVSC) is responsible for the coordination of Matawa's Regional Victim Services Program. The RVS Coordinator works closely with nine Matawa First Nations to provide administrative and technical support. In collaboration with the First Nation Health & Social staff, the RVS Coordinator will conduct community awareness about victim services, organize community education sessions on victimization and wellness and provide orientation/skills development for community front line workers. From time to time, the RVS Coordinator will provide direct client services and support in counselling, assessments, referrals, and case management as necessary.

### Qualifications/Requirements:

The incumbent must have proficient knowledge in the following areas:

- Extensive knowledge in area of Victim Services, Case/Crisis Management or related Social Work
- General knowledge of federal provincial governments programs and services especially within the area of victim services
- Extensive knowledge of Matawa First Nations communities
- Extensive knowledge of victim services providers/other organizations
- Strong understanding of First Nation communities' culture, traditions and practices.
- Extensive knowledge and understanding of victimization and wellness

For additional information, including specific qualifications and experience for the position, please view the Job Description at the Matawa website: [www.matawa.on.ca](http://www.matawa.on.ca)

**Salary:** To commensurate with education and work experience.

To apply, please submit cover letter with resume and three employment references:

Matawa First Nations Management  
ATT: Human Resources Manager  
RE: Regional Victim Services Coordinator  
Mail: 233 Court Street South, 2nd Floor, Thunder Bay, ON P7B 2X9  
Email : [careers@matawa.on.ca](mailto:careers@matawa.on.ca)  
Fax: (807) 344-2977

**Closing Date: Thursday, July 17th, 2025, at 4:30 pm EST**

*While we thank all who apply, only those selected for an interview will be contacted.*

