

INTERNAL/EXTERNAL POSTING EMPLOYMENT OPPORTUNITY

Position: Cultural Activities Worker (FEMALE) – Matawa Student Care Centre

Background: Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine-member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

The Matawa Education Department supports quality, accessible, community-based educational services for the eight Matawa First Nations Communities of Aroland, Eabametoong, Nibinamik, Ginoogaming, Neskantaga, Marten Falls and Webequie First Nations. In addition to providing advisory services to Education Authorities and Matawa First Nation leadership, the Education Department administers post-secondary support services for five Matawa First Nations; operates the Matawa Education and Care Centre, a private secondary school located in the Thunder Bay; and runs a 24 student accommodations located within the MECC. The MECC Safe Sobering Site and Student Care Centre, will accept youth from all Matawa communities.

At this time, Matawa First Nations Management invites applications from qualified applicants for the position of **Cultural Activities Worker (FEMALE)** at the Matawa Student Care Centre (MSCC). The MSCC is located in the Matawa Education and Care Centre in Thunder Bay, Ontario and provides a safe, nurturing 24-hour accommodations for Matawa youth completing their secondary school goals.

Position Summary: Reporting to the Executive Director of Education, and the Matawa Student Care Centre Manager, the Cultural Activities Worker (CAW) is responsible for developing, implementing, and evaluating culturally relevant and engaging programs for students of the Matawa Student Care Centre (MSCC).

As a member of the MSCC team, the CAW supports students as they move toward the successful completion of their secondary education and continue on their pathways to work, training or post-secondary education programs. The CAW is responsible for organizing and delivering programs for youth living in the MSCC and attending the MECC. The programming will take place in the evenings and on weekends, so the CAW will be required to work 3:00pm to 11:00pm shifts as well as weekend afternoons. The CAW will consult with MECC staff, MSCC staff, students and Matawa community representatives to determine their needs and develop programs in response to those needs.

The CAW supports students and teachers by providing and sharing cultural teachings, crafting, knowledge, resources, and applicable skills of Anishinaabeg culture in an educational environment. The



CAW will promote a high regard for First Nations culture among the staff and students of the MSCC and MECC.

Requirements:

- An individual of Anishinaabe ancestry with understanding, practice and sharing of Anishinaabe culture, traditions, ceremonies, history, principles and values is considered an asset;
- Demonstrated knowledge and understanding of, and personal commitment to the Anishinaabe way of life with ongoing involvement with Anishinaabe culture and traditions;
- Demonstrated working knowledge of Anishinaabe educational resources and an understanding of Anishinaabeg students and family cultural needs;
- Ability to work independently and with confidentiality;
- Excellent communication and interpersonal skills;
- Fluency in Ojibway, Cree or Oji-Cree is considered an asset;
- Demonstrated initiative in meeting the needs of students outside the school environment
- Knowledge of legislation, regulations, policies, and procedures for involving youth in community programs
- Knowledge of office administration and procedure

Applicants will also have excellent oral and written communication skills; interpersonal and leadership skills; stress management skills; demonstrated ability to work effectively with Teachers, Principals, students, Administration, Government and First Nations; and hold a valid driver's license or the ability to obtain.

This position is based in Thunder Bay, Ontario and is a contract position to June 26, 2026, with the possibility of extension pending funding and a successful performance review. For additional information, including specific qualifications for the position, please view the Job Description at the Matawa website: www.matawa.on.ca.

Please send your cover letter and resume with employment references to:

Matawa First Nations Management
Director of Education
200 N Lillie St.
Thunder Bay, ON P7C 5Y2
RE: **Cultural Activities Worker**
education@matawaeducation.ca

Closing date: Until filled

