



EMPLOYMENT OPPORTUNITY

Position: Proposals & Quality Improvement Lead

Background:

Incorporated in 2017, the Matawa Health Co-operative (MHC) is a Matawa First Nation owned and controlled health Co-operative that provides health care services to enhance existing health services to achieve long-term health and well-being for all members within the nine (9) Matawa First Nations. It is overseen by a Board of Directors and is a member of the Health Care Co-operatives Federation of Canada. The MHC is community-driven with available services being tailored to individual community's needs. It is the first of its kind in Canada.

The MHC works to incorporate traditional healing and medicines in addressing the wholistic health needs of the Matawa First Nations focusing on the priorities of mental health and addictions, diabetes and chronic diseases.

The organization is accepting applications for **Proposals & Quality Improvement Lead**.

Position Summary:

The Proposals & Quality Improvement Lead is a key leadership role within the Matawa Health Co-operative responsible for advancing high-quality, culturally safe, and evidence-informed health services across the organization. Reporting to the Executive Director, this position leads the development and implementation of Quality Improvement Plans (QIPs), oversees performance measurement and reporting, ensures compliance with Ontario Health and Ministry of Health requirements, and supports continuous quality improvement across programs and services. The role also leads policy development and review, integrates Indigenous perspectives and community-defined indicators into quality frameworks, and strengthens accountability through audits, dashboards, and reporting systems. In addition, the position is responsible for identifying and developing funding proposals aligned with organizational priorities, collaborating with internal departments and external partners to secure resources that support program sustainability.

For more details, please review the Proposals & Quality Improvement Lead Job Description.

Benefits of working for the Matawa Health Co-operative:

- Optional flexible schedule to support work-life balance.
- HOOPP pension plan available to all employees.
- Canada Life benefit plan that includes dental, healthcare and vision care.
- Employee & family assistance program (EFAP) available to all employees.
- Competitive salaries and paid vacation time.
- Making a difference for Matawa communities.

Location: Thunder Bay, Ontario
Salary: \$80,000 - \$95,000
Term: Full Time
How to Apply: Please send your cover letter and resume to:

Matawa Health Co-operative
RE: Proposals & Quality Improvement Lead
523 Algoma St. N.
Thunder Bay, ON P7A 5C2
Fax: (807) 346-2371
Email: careers@matawa.on.ca

Deadline: Wednesday, April 29, 2026

For additional information, please view the job description at the Matawa website:

www.matawa.on.ca

(or at: <http://www.matawa.on.ca/recruitment/career-opportunities/>)

We thank all applicants for their interest in working with the Matawa Health Co-operative, however only those selected for an interview will be contacted.

523 Algoma St. N. Thunder Bay, ON, P7A 5C2
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