

EMPLOYMENT OPPORTUNITY

Position: 2 Coordinated Housing Access Table (CHAT) Facilitators (2-year contract)

Summary: The Coordinated Housing Access Table (CHAT) Facilitators will assist Matawa and the CHAT Steering Committee in coordinating housing placement and prioritization for all individuals and families experiencing or at risk of homelessness in Thunder Bay. The CHAT Facilitator will manage and oversee CHAT operations in meetings, engage with organizations and governments to participate, input data into the HIFIS system, and support research. They will support service users and participating organizations with the case management and service navigation required for clients and families to secure and maintain housing.

Qualifications/Requirements:

- Experience in private or public sector housing development, management, and support services.
- A post-secondary degree/diploma related to social service work, social work, Child Youth, and Family Work, mental health and addictions, political science, public policy or public administration.
- Strong knowledge of data systems, employment resources, and the intersections of housing homelessness, health, mental health, justice and public benefit programs.
- Cultural competency, trauma-informed, and harm reduction approach to working with diverse communities experiencing or at risk of homelessness.
- Experience with the Homeless Individuals and Families Information System (HIFIS) considered an asset

Salary: \$70,000 (annually)

Additional information re: the Coordinated Housing Access Table (CHAT) position, can be viewed (Job Description) on the Matawa website: <https://www.matawa.on.ca/recruitment/careers/>

Please submit cover letter with resume and three employment references to:

Matawa First Nations Management
ATT: Human Resources Department
RE: CHAT Facilitator Position
Mail: 233 Court Street South
Email: careers@matawa.on.ca

Closing Date: Friday May 15, 2026, at 4:30pm EST

We thank all applicants for their interest in working with Matawa First Nations Management; however, only those selected for an interview will be contacted.

