



## Community Energy Champion

**Type of Position: Full-Time, 1 year Contract (with potential extension)**

**Closing Date: Until position is filled**

Ginoogaming First Nation's Economic Development and Resources Management division is working to enhance energy sector opportunities for the community, including internal and external infrastructure, consultation, and procurement projects. For example, the First Nation is working to update their Community Energy Plan to outline the community's energy goals and identify opportunities to reduce energy usage, energy costs and our impact on the environment.

### Key Responsibilities

- Implement the Community Energy Plan initiatives including researching for new funding opportunities for renewable energy projects or home retrofits and renovations;
- Examine and research external energy projects and provide briefings to GFN Leadership;
- Provide energy sector technical support in the First Nation's consultation process, including material review, economic development potential, and impacts assessment;
- Completing energy audits of community buildings and homes (i.e. observing types of light fixtures in buildings, any energy-intensive appliances or equipment being used, noting any new renovations or retrofits, etc.);
- Engaging community members to learn about what energy goals, how they use energy in the home, and what kinds of projects they'd like to see implemented in community;
- Helping coordinate video conference or in person community meetings to inform community members about current or upcoming energy-related projects, and to gather comments and feedback;
- Attend training seminars, workshops, and online courses to maintain up-to-date knowledge on funding opportunities for the community and renewable energy opportunities;
- Prepare marketing materials such as flyers, brochures, and rebate forms for community engagement;
- Maintain and complete all necessary paperwork, record keeping and documentation etc.
- Follow all safety and work rules and regulations;
- All other duties as assigned.

### Skills and Qualifications

- Ability to use or willing to learn Microsoft Office.
- Motivated self-starter with the ability to work with all ages.
- Interest in the energy sector, including renewable energy and energy conservation.
- Willingness to engage and host community workshops.
- A background in project management, energy planning, infrastructure assessment, or similar is preferred but not required.

## Experience and Education Requirements

- Post-secondary education (college) is considered an asset; candidates should demonstrate a college-level proficiency in literacy
- Ontario Secondary School Diploma (OSSD) or equivalent required

## Other Requirements

- Valid Class G driver's licence required

**Hourly Range:** \$22.00 - \$25.00 per hour (*wage will be determined based on experience, qualifications, and internal wage grid.*)

Please send your cover letter along with your resume to [krystal.rondeau@ginoogamingfn.ca](mailto:krystal.rondeau@ginoogamingfn.ca)  
CC [zhamm@ginoogamingfn.ca](mailto:zhamm@ginoogamingfn.ca)

All interested applicants are encouraged to submit a cover letter and resume outlining how you meet these qualifications.

Only applicants who meet the above criteria will be contacted for an interview.

### ***Artificial Intelligence Disclosure***

*Ginoogaming First Nation does not use artificial intelligence or automated decision-making tools in its hiring or recruitment processes. All applications are reviewed by qualified human resources staff.*