

EMPLOYMENT OPPORTUNITY

Position: Trades Specialist – Matawa Education and Care Centre

Background:

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership, and technical services.

The Matawa Education Department supports quality, accessible, community-based educational services for seven Matawa First Nation communities: Aroland, Eabametoong, Nibinamik, Long Lake #58, Ginoogaming, Neskantaga, and Webequie First Nations. In addition to providing advisory services to Education Authorities and Matawa First Nation leadership, the Education Department administers post-secondary support services for 5 Matawa First Nations; operates the Matawa Education and Care Centre (MECC), a private secondary school located in Thunder Bay; and coordinates the Student Nutrition Program for 6 communities.

At this time, Matawa First Nations Management invites applications from qualified applicants for the position of Trades Specialist in the Matawa Education and Care Centre (MECC) located in Thunder Bay, Ontario. The MECC provides a unique learning environment to support students as they move toward the successful completion of their secondary education and continue their pathways to work, training or post-secondary education programs.

Position Summary:

The Trades Specialist will be required to have sector recognized certifications in Trade with a Red Seal endorsement. As a part of this development process, the Trades Specialist will gather occupational and trade related content, facilitate and participate in trades training related committees and meetings in support of standard design and development. The position will further provide consultative advice and act as the liaison between the MECC and industry experts, government agencies, and training institutions.



The Trades Specialist will have knowledge of apprenticeship programs and youth employment strategies.

Preferred Qualifications/Requirements:

- Qualifications as a Journeyman trades person with Red Seal endorsement
- Experience as an instructor in a First Nation school and/or teaching First Nation students
- Knowledge and experience in developing courses and curriculum, and in utilizing course materials.
- Demonstrated instructional skills in a secondary school setting
- Excellent written, verbal, interpersonal, presentation, and analytical skills
- Ability to explain difficult concepts in a way that any student will understand
- Obtain a clear Vulnerable Sector/Criminal Reference Check
- A valid Ontario Driver's License

For additional information, including specific qualifications for the position, please view the Job Description at the Matawa website: www.matawa.on.ca.

Salary: \$80,000 - \$100,000

Please submit cover letter with resume and three employment references to:

Matawa First Nations Management
RE: Trades Specialist
200 Lillie Street North
Thunder Bay, Ontario P7C 5Y2
Email: careers@matawa.on.ca

Closing Date: Wednesday, September 9, 2026

We thank all applicants for their interest in working with Matawa First Nations Management, however only those selected for an interview will be contacted.

