



EMPLOYMENT OPPORTUNITY

Position: Fleet Coordinator (Internal)

Background:

Incorporated in 2017, the Matawa Health Co-operative (MHC) is a Matawa First Nation owned and controlled health co-operative that provides health care services to enhance existing health services to achieve long-term health and well-being for all members within the nine (9) Matawa First Nations. It is overseen by a Board of Directors and is a member of the Health Care Co-operatives Federation of Canada. The MHC is community-driven with available services being tailored to individual community's needs. It is the first of its kind in Canada.

The MHC works to incorporate traditional healing and medicines in addressing the wholistic health needs of the Matawa First Nations focusing on the priorities of mental health and addictions, diabetes, and chronic diseases.

The organization is accepting applications for a **Fleet Coordinator**.

For additional information, please view the job description at the Matawa website: www.matawa.on.ca

Position Summary:

The Matawa Health Co-operative Fleet Coordinator will primary be responsible for the oversight, coordination, maintenance, and regulatory compliance of all the management, staff external contractors, and service providers to ensure vehicles are properly scheduled, maintained, documented, and safely operated.

Benefits of working for the Matawa Health Co-operative:

- Optional flexible schedule to support work-life balance.
- Pension plan available to all employees.
- Benefit plan that includes dental, healthcare, and vision care.
- Employee & family assistance program (EFAP) available to all employees.
- Competitive salaries and paid vacation time.

523 Algoma St. N. Thunder Bay, ON, P7A 5C2
Head Office: 101 Poplar Cres, Ginoogaming First Nation, P0T 2A0
P: 807-346-2370 | Toll Free: 1-833-625-3611 | Confidential Fax: (807) 346-2371
www.matawa.on.ca



Location: Thunder Bay

Salary: \$40,000 – \$55,000

Term: Full-time

How to apply: Please send a cover letter, resume, and three employment references to:

Matawa Health Co-operative
RE: Fleet Coordinator
523 Algoma Street N.
Thunder Bay, ON P7A 5C2
Email: careers@matawa.on.ca

Closing Date: Friday, September 18, 2026, by 4:30 pm

We thank all applicants for their interest in working with the Matawa Health Co-operative however only those selected for an interview will be contacted.

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