



Aroland First Nation Education Authority

P.O. Box 16 Aroland, ON P0T 1B0
Tel (807) 329-1188



EMPLOYMENT OPPORTUNITY

SCHOOL BUS DRIVER

SUMMARY: The School Bus Driver supports the safe and reliable transportation of students to and from school, school-related activities, and approved events. This role is responsible for operating school vehicles safely and professionally while ensuring student safety, maintaining appropriate behaviour expectations, and supporting a respectful and positive transportation environment.

KEY RESPONSIBILITIES:

- Operate school buses and other authorized school vehicles safely and responsibly
- Transport students to and from school, extracurricular activities, cultural events, field trips, and approved functions
- Conduct daily pre-trip and post-trip vehicle inspections to ensure roadworthiness and safety compliance
- Monitor student behaviour on the bus and reinforce school transportation rules and expectations
- Ensure students board and exit the bus safely and at designated locations
- Maintain accurate route, mileage, inspection, fuel, and incident records as required
- Report vehicle maintenance concerns, accidents, safety hazards, or behavioural issues to administration promptly
- Ensure emergency equipment and safety supplies are available and operational on the bus
- Respond appropriately to emergencies, accidents, weather conditions, or unexpected transportation situations
- Ensure compliance with provincial transportation regulations, licensing requirements, and school policies
- Keep the bus clean, organized, and free from safety hazards
- Assist students with special transportation or accessibility needs, as required
- Communicate respectfully and professionally with students, families, school staff, and community members and maintain confidentiality
- Support additional transportation or operational duties as assigned

Essential Qualifications

- Valid Class B driver's license
- 3-year driver's abstract with safe driving record
- Undergo and pass a Ministry prescribed medical examination, drug and alcohol testing, criminal record search, vulnerable sector clearance and reference checks
- Secondary school diploma or equivalent preferred
- Knowledge of workplace health and safety standards, including WHMIS
- Demonstrated reliability, professionalism, and attention to detail
- Ability to maintain confidentiality and professional boundaries
- First Aid & CPR Certification is an asset

Hours of Work: 7 hours/day, split-shift

Location: Aroland First Nation

Salary: To commensurate with experience and education.

Closing Date: Open Until Filled

Please submit your cover letter and resume and references to:
Angela Towedo, Education Director, Box 16, Aroland, Ontario, P0T-1B0
Phone: 807-329-1188 By Email: angela@arolandeducation.ca

All applicants are thanked in advance for their interest in this position. However, only those selected for an interview will be contacted.