

INTERNAL/EXTERNAL POSTING EMPLOYMENT OPPORTUNITY

Position: Youth Inquest Manager

Background:

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

The Matawa Education Department supports quality, accessible, community-based educational services for seven Matawa First Nation communities: Aroland, Eabametoong, Nibinamik, Long Lake #58, Ginoogaming, Neskantaga, and Webequie First Nations. In addition to providing advisory services to Education Authorities and Matawa First Nation leadership, the Education Department administers post-secondary support services for 5 Matawa First Nations; operates the Matawa Education and Care Centre (MECC), a private secondary school located in Thunder Bay; and coordinates the Student Nutrition Program for 6 communities.

Position Summary:

Reporting to the Matawa Education and Care Centre (MECC) Executive Director, the Youth Inquest Manager oversees all aspects of the implementation of the recommendations and related activities delivered by the Jury for the Thunder Bay Seven Youth Inquest as they pertain to the Matawa First Nations Management (MFNM), Matawa First Nations communities, Matawa Education Department (MED) and the Matawa Education and Care Centre (MECC). As a part of this responsibility the Youth Inquest Manager will be responsible for coordinating and organizing all aspects of after hour student safety including the Matawa Education and Care Center's Safe Sobering Site (SSS) and On Call Workers. The position will do this by overseeing the day-to-day operations, including clinical and administrative, and by coordinating the efforts of all staff assigned to the center. In addition, the Youth Inquest Manager will direct and organize the efforts of the Youth Inquest Assistant.





Preferred Qualifications/Requirements:

- 5+ years of education-related work experience;
- Minimum bachelor's degree in one of the following areas: Education, Community Services (Social Worker, Social Service Worker, Child & Youth Care, Native Child and Family Services); or equivalent community work experience;
- Minimum two (2) years related experience as a supervisor coupled with administrative duties;
- Thorough understanding of the Jury recommendations for the Thunder Bay Seven Youth Inquest;
- Knowledge and understanding of First Nation and Ontario education systems including issues, challenges and delivery models related to those systems;
- Demonstrated ability to work effectively with school staff, parents, administration, government and First Nation organizations;
- Knowledge of local programs and services for youth;
- Ability to maintain a high level of confidentiality;

Salary: \$90,000 annually

For additional information, including specific qualifications for the position, please view the Job Description at the Matawa website: www.matawa.on.ca.

Please submit cover letter with resume and three employment references to:

Matawa First Nations Management
ATTN: Executive Director of Education
200 Lillie St North
Thunder Bay, Ontario P7C 5Y2
Email: careers@matawa.on.ca

Closing Date: Thursday, October 22, 2026, by 4:30pm

We thank all applicants for their interest in working with Matawa First Nations Management; however, only those selected for an interview will be contacted.

