INTERNAL/EXTERNAL POSTING
EMPLOYMENT OPPORTUNITY

Position: Night Supervisor– Matawa After Hours Program

Background:

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

The Matawa Education Department supports quality, accessible, community-based educational services for seven Matawa First Nation communities: Aroland, Eabametoong, Nibinamik, Long Lake #58, Ginoogaming, Neskantaga, and Webequie First Nations. In addition to providing advisory services to Education Authorities and Matawa First Nation leadership, the Education Department administers post-secondary support services for 5 Matawa First Nations; operates the Matawa Education and Care Centre (MECC), a private secondary school located in Thunder Bay; and coordinates the Student Nutrition Program for 6 communities.

At this time, Matawa First Nations Management invites applications from qualified applicants for the position of **Night Supervisor** at the Matawa Education and Care Centre (MECC) After Hours Program located in Thunder Bay, Ontario. The MECC provides a unique learning environment to support students as they move toward the successful completion of their secondary education and continue on their pathways to work, training or post-secondary education programs.

Position Summary:

Reporting to the Matawa Education Executive Director of Education, and the Youth Inquest Manager, the Safe Sobering Site Night Supervisor (SSSNS) is responsible for the Safe Sobering Site's operation during night shift hours, attending to student and staff needs and concerns. The SSSNS will act as a liaison between the Youth Inquest Manager and evening staff.

For additional information, including specific qualifications for the position, please view the Job Description at the Matawa website: www.matawa.on.ca.

Education/Training/Certification

- Valid Ontario Driver's License
- Maintaining absolute confidentiality regarding student records per the Privacy Act, Education Act and Matawa First Nations Management policies and procedures;
- Successful experience working in the mental wellness field, addictions programming or equivalent areas;
- Knowledge and understanding of First Nation education including issues, challenges, and delivery models;
- Ability to speak Ojibwe, Cree or Oji-Cree is considered an asset;
- Ability to maintain a high level of confidentiality;

Salary: $60,000- $75,000 anually

The successful applicant will be required to submit a current Criminal Record Check/Vulnerable Sector and TB skin test. This is a full-time contract position, with the possibility of extension pending funding for the position and a successful evaluation.

Please submit cover letter with resume and three employment references to:

Matawa First Nations Management
Re: Night Supervisor – After Hours Program
200 North Lillie Street
Thunder Bay, Ontario P7C 5Y2
Fax : (807) 768-3301
Email : careers@matawa.on.ca

Closing Date: Tuesday. November 24, 2026 by 4:30 pm

We thank you for your interest in working with the Matawa Education and Care Centre, however only those selected for an interview will be contacted.