INTERNAL/EXTERNAL POSTING
EMPLOYMENT OPPORTUNITY

Position: Special Education Coordinator (6-month contract)

Background:

Formed in 1988, Matawa First Nations Management (Matawa) is a Tribal Council providing services to nine member communities in Northern Ontario. The organization is dedicated to providing its members with advisory and support services in the areas of communications, economic development, education, finance and business, health, membership and technical services.

The Matawa Education Department supports quality, accessible, community-based educational services for eight Matawa First Nations communities of Aroland, Eabametoong, Nibinamik, Long Lake #58, Ginoogaming, Neskantaga, Marten Falls and Webequie First Nations. In addition to providing advisory services to Education Authorities and Matawa First Nation leadership, the Education Department administers post-secondary support services for 5 Matawa First Nations; operates the Matawa Learning Centre, a private secondary school located in Thunder Bay; and coordinates the Student Nutrition Program for 6 communities.

Matawa is inviting applications for the position of **Matawa Education & Care Centre Special Education Coordinator** with the Matawa Education Department.

Position Summary:

The Matawa Education and Care Centre (MECC) Special Education Coordinator will be part of the MECC team. The MECC Special Education Coordinator shall develop and implement a strategic plan that will facilitate the provision of special education services to students and students at-risk, which is specified by best practice protocols and guidelines. This may include working with parents, Boarding Parents, Student Boarding Home Counsellors, and other service provider agencies.

The MECC Special Education Coordinator provides support and technical assistance to school administration, mental health workers, and teachers in the areas of curriculum development, instructional techniques, behaviour management, and effective educational practices.

For additional information, including specific qualifications for the position, please view the Job Description at the Matawa website: **www.matawa.on.ca.**

Preferred Qualifications and Experience:

The ideal applicant will have:

- Current Certificate of Qualification and Registration with the Ontario College of Teachers, with specialist qualifications in Special Education.
- Special Education for Administrators Qualification Program (SEAQP) or Master's Degree in Education is considered an asset.
- Minimum of 5 years successful teaching experience.
- Experience with, and understanding of, special education programs and models to support student success and academic needs.
- Understanding of First Nation and Ontario education systems.
- Understanding of issues faced by First Nation youth.
- A current and clear Criminal Record Check/Vulnerable Sector.

Term: 6-month full-time contract

Salary: $90,000- $110,000 annually

Please send your cover letter and resume with three employment references to:

Matawa First Nations Management
RE: Special Education Coordinator, Matawa Education and Care Centre
200 North Lillie Street
Thunder Bay, ON P7C 5Y2
Fax : (807) 768-3301
Email : careers@matawa.on.ca

Closing Date: Thursday November 26, 2026, by 4:30 pm

We thank all applicants for their interest in working with Matawa First Nations, however only those selected for an interview will be contacted.