Matawa
FIRST NATIONS MANAGEMENT

EMPLOYMENT OPPORTUNITY

Position: Supportive Housing Intake Worker

Summary: The Supportive Housing Intake Worker will assist Matawa community members in a culturally grounded and holistic manner while they are temporarily residing in one of Matawa's Supportive Housing Units. The Supportive Housing Intake Worker will manage inquiries and conduct basic intake processes for clients/families/children. They will also support with case management and navigation of services required.

Qualifications/Requirements:

- A post-secondary degree/diploma related to social service work, Child and Youth Work, Native Child and Family Work, political science, public policy, or public administration.
- A minimum of 2 years of positive experience working with Indigenous Peoples and/or First Nation programs and policies.
- A minimum of 2 years' experience in case management.
- Strong knowledge of housing systems, employment resources, and public benefit programs.
- Cultural competency and a trauma-informed approach to working with diverse communities.
- Current Criminal Record Check/Vulnerable Sector.

Salary: $70,000 (annually)

For additional information for the Supportive Housing Intake Worker position, please view the Job Description on the Matawa website: https://www.matawa.on.ca/recruitment/careers/

Please submit cover letter with resume and three employment references to:

Matawa First Nations Management
RE: Supportive Housing Intake Worker
Mail: 233 Court Street South
Thunder Bay, ON P7B 2X9
Email: careers@matawa.on.ca

Closing Date: December 2, 2026, at 4:30pm EST

We thank all applicants for their interest in working with Matawa First Nations Management; however, only those selected for an interview will be contacted.